

## BGSS Executive Meeting Agenda

January 17, 2024

Members Present:

Brontë Shelton – President

Selina Spence – Vice President

Sophia Kast (virtually) – Treasurer

Diego Yusta Belsham – Senior Student-Faculty Liaison

### Item 1: Winter Term 2 Events Timeline

#### – January

##### ○ Coffee/tea/donut social:

- A winter event to welcome new students. We will send it out to faculty too!
- We can bring the Kettle from the office.
- To buy:
  - Tea
  - Honey
  - Coffee from Bright Jenny
    - Comes with cream and cups.
  - Jaide and Joel for vegan + gluten free donuts/cookies.
  - 350 Bakehouse for donuts/cookies
- Put on the poster ‘bring your own mug’.
- Date: Friday the 26<sup>th</sup> (2:30-5pm). Hopefully in Collegium. If booking request not approved, then SCI342 (nook).

– Feb

○ Snowshoe @ Telemark.

- Plan to distribute a signup sheet and see what kind of interest in this event we get.

- Will include space for carpooling on the sheet.

- Date: Sunday, Feb 18<sup>th</sup> if enough interest.

- Cap at 20 people.

○ Movie night

- Feb 9<sup>th</sup>. Time 5pm

- Brontë and Selina will coordinate event request booking/space booking.

- Location: UNC Theatre.

- If not, try Collegium or classroom.

- Suggest in event request that we are flexible with the dates to try to get the UNC Theatre.

- Pizza from RedBird (vegan and gluten free pizzas available).

- Provide drinks, chips, candy, and popcorn.

- Check if The Well has a popcorn machine.

– March

○ March 5<sup>th</sup> Trivia at KBC.

- Diego will host. Brontë and Selina may join later if available.

○ Climbing.

- Wednesday, March 20<sup>th</sup>

- Cap at 10 people

- Sophia will coordinate event request.
- April
  - AGM and election.
  - End of term party.
    - Sushi from Ozeki (was a hit last year).
    - Appetizers?
    - Drinks and Dessert.
  - Can talk about more events for this month if needed.

#### Item 2: Winter Term 2 Funding Application

- Sophia was filling this out as we went through our event plans. We were discussing approximate costs.
- Winter orientation: One signing person needs to go virtually on Monday Jan 22<sup>nd</sup>.
  - Sophia or Selina will go.

#### Item 3: Priorities for Meeting with Karen Hodges

- Updated list of Bio Graduate Students.
- Our checklist/ Welcome letter needs to get sent to new students.
  - New students starting this January did not receive this information.
- Diego will set up a meeting with Karen.

#### Item 4: Mailing List Update (Brontë)

- Andrew Jirasek gave Brontë a list of Biochemistry student emails. Brontë has added them to our mailing list.

- Department website: Andrew is going to submit another request to get the graduate student pages updated that we can use to update our mailing list.

Item 5: Event Coordinator and Junior Student-Faculty Liaison

- Instead of emails, we will try to advertise by talking to people in their offices and at our events. In person will hopefully be more effective than emailing.
- We will put more effort into advertising positions for April elections instead of for this semester.

Item 6: Open Floor

- Forward grad legacy survey.
- If we get funding, maybe we could get some BGSS branded merchandise.
- Possibility to collaborate with CGSS again.

