

BGSS Executive Meeting Agenda

29 November 2023

Members Present:

President- Brontë Shelton

Vice President- Selina Spence

Sophia Kast- Treasurer

Diego Yusta Belsham- Senior Student-Faculty Liaison

Item 1: Advertising for:

- a. Student faculty liaison
- b. Event Coordinator
 - All executives are on board to advertise for these positions for next term.
 - Executives would like priority for an event coordinator.
 - Vice President will send out a survey for students to nominate themselves.

Item 2: Diego + Selina Department Update

- Sheila Williamson is our new administrative contact who has replaced Lindsay Odne.
- At the last department meeting, Mark Rheault informed that COGS wants to remind everyone that graduate students should not be working for more than 40 hours a week (including TA, lab work, writing, reading, etc.).
- Dr. Rheault has talked to specific supervisors about overworking students (he is aware of certain supervisors overworking students). The department is working on a new document of guidelines of how much supervisors should expect from their students. The plan is for the BGSS to review the document first and send to students for feedback before bringing it to department meeting to be voted on.

- Tracking would be helpful. Perhaps we can follow up on TA hour tracking.
- COGS is being stricter on enforcing deadlines. If a student is given an unsatisfactory on a progress report, it may affect their future funding.
- The Biology Department is looking into changing their internal deadlines to fit better with the programs.
- The Biology Department is looking into getting some merchandise. Executives will suggest quarter zips or crew necks.

Item 4: Budget

- We have a folder on Google Drive where we can store all our expenses and receipts.
 - a. Current funds
 - a. Have \$2213.44 left after all of our events from this semester, meaning we spent just over \$1000 on events this semester.
 - b. SUO probably will not give us more funding for next semester.
 - c. End of term funding report is due December 23rd.
 - b. December Event
 - a. Hot Chocolate Event
 - b. December 12 from 1-4 in SCI 342 (nook).
 - c. Winter term 2 plan
 - a. January Events
 - i. Skating
 - ii. Movie Night
 1. Special event booking request for required for UNC Theatre.
 - iii. Skiing/Snowshoeing?? Telemark? For xcountry.

- b. February
 - i. Videogame/Boardgame night
 - ii. Trivia night
- c. March
 - i. Climbing
 - ii. Bowling
 - iii. AGM
- d. April
 - i. Tie Dye Day
 - ii. End of term party.
- e. Backup- another paint night.
- d. Item 5: Open Floor

